



Transaction Disclosure Form

DRAFT 05/30/2023

A motor vehicle dealer must complete and present this form to a potential retail vehicle buyer before the sale is finalized and before offering any voluntary finance and insurance products. This form is not required for auction sales or fleet transactions.

Motor vehicle dealer, Dealer number, Buyer's name, Vehicle VIN, Make, Model, Year, Transaction date

1. Negotiated sale price ..... 1

- Includes: a. e. b. f. c. g. d. h.

2. Optional charges (vehicle accessories negotiated between seller and buyer)

- a. 2a b. 2b c. 2c d. 2d

Total optional charges - Add lines 2a - 2d ..... 2

3. Total sales price (line 1 minus line 2) ..... 3

4. Negotiated value of Trade-in-vehicle ..... 4

- a. Balance owed on trade-in. 4a b. Net trade allowance (sum of 4 and 4a). 4b

5. Adjusted Sales price (sum of 3 and 4b) ..... 5

6. Taxes and fees

- a. Temporary permit fee 6a b. Titling fees 6b c. Registration fees 6c d. Dealer documentary service fee 6d e. Sales and use tax 6e f. Other state or federal taxes and fees 6f

Total taxes and fees - Add lines 6a - 6f ..... 6

7. Total transaction amount - (line 5 plus line 6) ..... 7

8. Amount of financing dealer seeking for buyer (if applicable) ..... 8

NOTE: The total amount to be paid by the buyer and the amount of financing that the dealer will seek for the buyer will be adjusted by any trade-in vehicle payoff amount, down payment made by buyer, applicable manufacturer rebates, and any voluntarily finance and insurance products.

Dealer representative's signature Date

Buyer's signature Date

This disclosure form is not a binding contract between dealer and buyer.